

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: St Laurence School, Bradford on Avon
Date: 9 March 2016
Start Time: 7.00 pm
Finish Time: 9.15 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Trevor Carbin, Cllr Magnus Macdonald and Cllr Ian Thorn

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager

Kevin Fielding – Democratic Services Officer

Emma Coombs - Community Youth Officer

Town and Parish Councillors

Bradford on Avon Town Council - Pam Hyde, John Potter

Holt Parish Council – Andrew Pearce

Westwood Parish Council – Alan Wheals

Partners

Wiltshire Police – Sgt Louis McCoy

Local Youth Network – Skye May & Cherry Riley

BOACAN – Jim Lynch

Total in attendance: 35

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everybody to St Laurence School.</p> <p>The Chairman introduced the Area Board members and the Wiltshire Council officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Rosemary Brown – Wiltshire Council.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Chairman's Announcements</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> • Bus Service Review - runs to 4 April. • Iron Duke Heritage Lottery Project - Bradford on Avon Museum has been awarded £55,500 by the Heritage Lottery Fund and £18,000 by the Arts Council's PRISM Fund to restore and display the calendaring machine which was central to the establishment of a rubber factory at Kingston Mill over 150 years ago. • Local Highways Investment Fund 2016/17 - list of maintenance schemes in pack. • Clean for the Queen - thanks to BoA Youth Club for the litter pick at Poulton Rec and Skate Ramps and to 240 children at Fitzmaurice Primary School for cleaning up their school grounds last weekend. Also to Monkton Farleigh and Staverton Parish Councils for organising village litter picks next weekend. • Health and Wellbeing Sub-group – a new group will be established from April to oversee health and social care projects in the community, made up of existing partners such as the Health Partnership, Age UK, Seniors Forum, Alzheimers Support, Churches Together and the Town Council.

	<ul style="list-style-type: none"> • Public Health Briefing Feb 16 – details in packs.
5	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the Area Board meeting held on 13 January 2016 were signed as the correct record. • The minutes of the Local Youth Network Management Group meeting held on 8 February 2016 were signed as the correct record.
6	<p><u>Partner Updates</u></p> <p>The following written partner updates were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police. • Wiltshire Fire and Rescue Service. • Wiltshire Clinical Commissioning Group. • HealthWatch Wiltshire.
7	<p><u>Youth Grants recommended for approval by LYN Management Group</u></p> <p>Emma Coombs – Community Youth Officer and members of the LYN outlined five applications for funding which the Area Board were asked to consider:</p> <ul style="list-style-type: none"> • Holt Youth Club awarded £5,500 • Bobcats – Bradford on Avon Girls Rugby Club awarded £4,500 • Bradford on Avon Air Cadets awarded £4,500 • Holt Skatepark Project awarded £2,823 • 1st BoA Scouts HQ awarded £4,000 <p>The Chairman thanked Emma Coombs and the LYN members for bringing the applications to the Area Board.</p>
8	<p><u>Summary of Community Youth Grants Awarded in 2015/16</u></p> <p>Emma Coombs – Community Youth Officer and members of the LYN</p>

	<p>highlighted some of the successful youth projects that had been enabled due to Area Board youth funding.</p> <p>Projects have included support to:</p> <ul style="list-style-type: none"> Holt Youth Club youthwork project. Wiltshire Music Centre young curators. Relateen counselling project. BOACAN creative youth engagement. Bradford Town Youth Football Club. Bradford on Avon Youth Centre – Dancing back to 1914 project. Dorothy House family support service. Youth and Community Centre. Youth Forum, Magna Carta and Clean for the Queen events. <p>Over £ 48,000 of 11-19 years youth funding (including roll forwards, locally held funds) and commissioned services have been delivered in 2015/16 which is an excellent achievement with some good quality projects supported.</p> <p>The Chairman thanked Emma Coombs and the members of the LYN for their input to the Area Board during the year.</p>
9	<p><u>Report of Traffic and Accessibility Forum</u></p> <p>Ashley Seath - Bradford on Avon Seniors Forum and Eamon McClelland - Disability Friendly BoA reported back on outcomes of traffic forum held on 10 February, including the launch of a disabled access initiative.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the objective of the Forum was to identify the main issues around transport and accessibility in Bradford on Avon which needed to be addressed. • The Forum was well attended by a good cross section of the Town and its representatives. Whilst the attendees did not in themselves provide a mandate for change they did provide a more than useful snapshot of the general views and concerns of residents. • The format succeeded in prioritising the issues and should be viewed with confidence as a platform for driving through positive change. <p>Next Steps</p> <ul style="list-style-type: none"> • We should now press for resolution of the issues identified and prioritised.

	<ul style="list-style-type: none"> • An Action Plan should be drawn up to identify how those issues should be addressed. • Any Action Plan needs to be time framed and regularly reviewed to assess progress. • Communications are vital to ensure that people know what is happening and ensure wide engagement. • Identify any quick fixes to provide positive message and confidence that issues are being addressed. • Michelle Donelan MP and Philip Whitehead, Cabinet Member for Highways and Transport, had met with the Town Council to try to identify priority solutions. <p>The Chairman thanked Ashley Seath and Eamon McClelland for reporting back on the forum, and noted that Bradford on Avon now needed to make things happen.</p>
10	<p><u>The Bradford on Avon Walking Wheel</u></p> <p>Pam Hyde and Richard Craft gave a presentation that outlined the proposed Bradford on Avon Walking Wheel.</p> <p>Points made included:</p> <p>The Purpose</p> <ul style="list-style-type: none"> • To develop a web of safe, well signposted footpaths inter-connecting Bradford on Avon & the satellite villages. • To create an attraction that will draw people to the area – links with current tourism drive. • Bring benefits to the local economy & people’s health & lifestyle. • To produce easy to follow waymarked routes, with mapping & instructions. <p>A three phased approach</p> <ul style="list-style-type: none"> • Create maps of the proposed routes – By April 2016. • Design and install signage discs – By August 2016.

- Route improvements, including access gates and bridges – Ongoing.

The Chairman thanked Pam Hyde and Richard Craft for their presentation.

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The Road to Rio Challenge

Peter Dunford outlined Wiltshire Council’s “The Road to Rio Challenge”.

Points made included:

- Registration would open on 2 May 2016.
- Individuals could sign up for the Running, Cycling, Swimming, Walking, Junior Sports and Ultimate Sports Challenges to take part in a virtual journey to Rio.
- Teams could sign up for the Road to Rio challenge to complete the actual distance between London and Rio by running, swimming, cycling or walking as a combined entry.
- Once entered, participants could continue to log their activity online.

The Chairman thanked Peter Dunford for his update.

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Summary of Community Grants awarded in 2015/6 and priorities for 2016/17

Peter Dunford advised that although Budgets for 2016/17 had not yet been confirmed formally but a 10% cut had been announced in base budgets and therefore estimates were as follows:

Community Grant Scheme	£35,256
Community Area Transport Group	£10,955
Local Youth Network	£10,283
Health and Wellbeing Sub Group	£ 6,000
Older Peoples’ Champion/Seniors Forum	£ 1,000

Estimated Total: £ 63,494 in 2016/17

Priorities for 2015-2017

As identified by the Area Board in September 2015:

1. Tourism and Business
2. Air Quality and Public Health
3. Traffic and Transport

4. Health and Social Care
5. Positive Activities for Young People
6. Community Hub of public services

Ring-fenced budget allocations

In order to deliver on these expressed priorities it is proposed to ring-fence capital allocations from the Community Grant Scheme to the following areas of work:

Tourism infrastructure: £ 5,000 plus match funding

Business infrastructure: £ 5,000 plus match funding

Disability Friendly infrastructure: £ 5,000 plus match funding

Dementia Friendly infrastructure: £ 5,000 plus match funding

Air Quality and Public Health infrastructure: £5,000 plus match funding

Community engagement infrastructure: £5,000 plus match funding

Health and Wellbeing Centre (Community Hub) options report: £ 5,000

Volunteering/ time credits website and database: £ 1,000

External Funding

With growing pressures on shrinking budgets it will be important that funding is levered in from external sources.

This is already the norm within the CATG where a contribution of 50 % of costs is now required from town and parish councils.

For major investment schemes – such as tourism infrastructure development - the Swindon and Wiltshire Local Enterprise Partnership is a potential source.

For smaller projects contributions from the Vale Action LEADER programme, Section 106/ community infrastructure levy, town and parish councils, charitable grants and private sponsorship will be explored.

The Chairman thanked Peter Dunford for his summary.

	<p>The Wiltshire Councillors were asked to consider one application seeking 2015/16 Community Area Grant funding and two Councillor led funding applications:</p> <p>Decision Walkers are Welcome awarded £1,603 towards the Bradford on Avon Walking Wheel. Reason <i>The application meets grant criteria 2015/16.</i></p> <p>Decision Councillor Magnus Macdonald awarded £5,000 towards the Avoncliff car park. Reason <i>The application meets grant criteria 2015/16.</i></p> <p>Decision Councillor Magnus Macdonald awarded £3,000 towards essential community engagement activities around delivery of the Iron Duke Heritage Lottery project. Reason <i>The application meets grant criteria 2015/16.</i></p>
14	<p><u>Date of Next Meeting</u></p> <ul style="list-style-type: none"> • Wednesday 11 May at St Margaret’s Hall, Bradford on Avon.
15	<p><u>Close</u></p>